

DETAILS OF AIDED SCHOOLS AND STAFF ADMITTED INTO GRANT IN AID

Name of the School & Address

Correspondent Name & Contact Phone No.

Sl. No.	No. of posts admitted into GIA	G.O. Number & date in which the post sanctioned	No. of GIA posts vacant	Working employee Name	Designation	Date of Birth	Date of entry into GIA	Scale of Pay as on date	Basic Pay as on date	Increment date
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
Total										

Date :

Signature of the Correspondent

Signature of the Auditor

Signature of the DEO

The District Educational Officer is requested to obtain the above information from all the Correspondents of Aided Schools, invariably, before approving their next pay bills and submit the information through mail id **jvratnam2003@yahoo.co.in** and submit original copies in the name cover to the Chief Accounts Officer, O/o C&DSE by end of 31.7.2012. Special attention may be given to this item of work and review with the concerned from time to time so as to complete the task.

Hyderabad
Dt.06.07.2012

Sd/- J. Venkata Ratnam
Chief Accounts Officer
O/o C&DSE, AP, Hyderabad